

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
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MINUTES REGULAR SPECIAL TOWN BOARD MEETING: August 9, 2021

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Kalisa Mortag, Ted Ritter, Tom Christensen, Brian Cooper, Jim Swenson along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 17 community members. 4 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, August 7, 2021 before 5:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** Doug Christensen – His parents were part of feasibility study for golf course. A bench was donated to golf course in Lee's name 7 years ago. Doug was informed by golf pro that all benches were being removed. Doug's request is that the bench not be removed.

Phil Monday – Addressing high speed of traffic on town roads. He has brought this up in the past. Voiced his concern that the town is going away from public service and public safety, rather giving money to organizations that do not need to have it.
6. **Cemetery Sexton's Report** Since last meeting \$528.00 transferred out of cemetery fund for grass cutting and 3 cremation burials. No updates from Greg Maines on surveying. Have sold two full size plots. One full size burial on 08/14/2021.
7. **Discussion /Action Items:**
 - a. **Payment of the bills.** Motion by Swenson to approve bills as presented with exception of checks 27883, 27915 and 27916; second Ritter. Discussion none. By voice vote; all in favor. Motion by Swenson to pay 27883 and 27915; second Mortag. Discussion none. By voice vote; all in favor, 2 abstain.
 - b. **Approve Alcohol Related Licenses.** Motion by Cooper to approve operator's license; second Mortag. Discussion none. By voice vote; all in favor. Motion by Christensen that we send a letter of commitment to Rich Reinke, St Germain Brewing Company, to issuing a "class B"/class "b" for what is now called Golden Pines with anticipation of opening in April or May 2022, this commitment will expire on June 30, 2022 subject to necessary application and background check approval; second Ritter. Discussion none. By voice vote; 4-1.
 - c. **Approval of past meeting minutes.** Motion by Swenson to approve minutes as presented from July 22, 2021; second Cooper. Discussion none. By voice vote; all in favor.
 - d. **Adopt Resolution SG-21-08-02, Upgrading of Birch Springs Road.** Tabled
 - e. **Adopt Skateboard Park Donation Resolution.** Motion by Mortag to adopt the skateboard park donation resolution SG-21-08-01 as presented; second Ritter. Discussion none. By voice vote; all in favor.
 - f. **Approve usage of the Community Center for after school childcare program.** Little Acorns Lodge does not have enough room for after school childcare and wants to continue to provide that service. Would like to rent a room in the community center for this purpose 3:00 pm - 5:00 pm, M-F, school year that would allow for a locking cabinet and a place to store gym equipment. Approximately 12 kids per day with one adult supervisor for the 12 kids. Little Acorns Lodge insurance covers children at community center. The school district does not have an interest in providing this. Motion by Mortag to rent room 3 of community center to Little Acorns Lodge M-F from 3:00 pm-5:30 pm during the 2021-2022 school year for afterschool program at a cost of \$200 a month; second Ritter. Discussion – Will follow up with Chamber to complete paperwork and get FOB. By voice vote; all in favor.

- g. **Town Budget Review and Updates.** Budget adjustments and discussion by board. Motion by Ritter to approve budget adjustments as discussed; second Cooper. Discussion none. By voice vote; all in favor.
- h. **Consider nonbudgeted improvements to Lost Colony Road, Found Lake Road Phase Two, Birch Springs Road, and Ross Lake Road.** Discussion on road improvements, what to complete and how to budget for these projects. Estimate for Ross Lake Road from Pitlik and Wick, 42 loads of road gravel and grade \$24,860.00; using town gravel total would be \$13,821.00. Town has 3800 cubic yards of gravel, 42 loads are equivalent to 15 cubic yards a truck load. Pitlik working on a revised version of estimate for Birch Springs Road, current estimate at \$570,000.00. Motion to go out to bids for improving Ross Lake Road; second Cooper. Discussion none. By voice vote; 4-1. Bid specs to include using our gravel and purchased gravel. Motion by Ritter to table Birch Springs Road; second Swenson. Discussion: Funding from state of \$140,000. Birch Springs Road resolution wording. By voice vote; all in favor.
- i. **Open sealed bids for the new pavilion wood staining.** Underside of ceiling, 2 ends and roof over the grill area to be worked on. Received 1 bid from Sullivan's Log Home Restoration, \$89,450.00 to sandblast underside of pavilion, wash and stain with 2 coats of stain.
- j. **Consider Zoning Committee recommendation to address zoning district designations in the Eaglewatch subdivision.** Eaglewatch subdivision was created in 2015, town board erred by allowing them to stay zoned forestry. Zoning committee discussed this. First motion failed to rezone as lakeshore resort residential. Second motion passed to rezone partials as lakeshore residential, the parcels over 5 acres would remain forestry. Another motion to rezone parcel 26 low density residential. After letters sent to property owners, public notice and public hearing the town board would have final say on how these partials would be rezoned. Discussion by board on how this should be rezoned. Motion by Cooper to rezone all lakeshore property properties to Lakeshore Resort/Residential. The lots with active zoning permits prior to rezone approval will be allowed to complete the work. Going forward owners will be subject to the current zoning district requirements, starting on the date the rezone is approved; second Swenson. Discussion on what lots should be rezoned. By voice vote; 4-1. Motion by Cooper to rezone reference 26 to residential low density; second Mortag. Discussion none. By voice vote; all in favor. Motion by Ritter that the off water parcels larger than 5 acres remain zoned forestry; second Cooper. Discussion of lots off water, none are smaller than 5 acres. By voice vote; all in favor.
- k. **Set date and time for Eaglewatch rezone public hearing.** September 16, 2021 at 7:00 pm
- l. **Review Chamber's 2nd Quarter 2021 report on utilization of room tax revenues.** Report emailed to board. No questions or comments. Motion by Cooper to accept report as presented; second Swenson. Discussion none. By voice vote; all in favor.
- m. **Discuss and act on lack of room tax submission by Coda Vacation Rentals.** Received all paperwork, now current.
- n. **Review and approve for adoption amendments to Chapter 30 – ATV/UTV Routes.** Update for 30.05 (b) regarding change in speed limit from 40 mph to 35 mph per July 29, 2021 letter to the town from the DOT. Formatting changed to reflect current formats and more definitions given. Motion by Ritter to approve the revised ordinance for adoption subject to public comment following public review and comment; second Cooper. Discussion none. By voice vote; all in favor. Brian to contact DOT to see how they review the ordinance.
- o. **Review and approve the plans for the Golf Course cart barn expansion and authorizing MSA to advertise for bids.** Discussion on plan presented. Motion by Cooper to approve the plans for the golf course cart barn expansion project and authorize MSA to advertise for bids; second Swenson. Discussion none. By voice vote; all in favor.
- p. **Procedure to address the northwest Community Center door being left unlocked.** Discussion on how to prevent this from happening. Brian to ask Chamber to send letter to organizations to make sure door is locked and review with all facility rentals.
- 8. **Department of Public Works – The Board will hear a report from Brian Cooper, the Supervisor assigned to oversee the Public Works Department, that may include current projects, proposed new projects, daily workload, purchasing of equipment, concerns about present equipment and future equipment needs.**
- 9. **Report of the Standing Committees**
 - a. **Independence Day Celebration Committee**
 - b. **Lakes Committee**
 - c. **Non-Motorized Recreational Trails Committee**
 - d. **Parks and Recreation Committee**
 - e. **Zoning Committee**
 - f. **Sexually Oriented Business Committee**

Motion by Christensen to table agenda items 8, 9 and 10; second Cooper. Discussion none. By voice vote; all in favor.

10. Reports from Lake Districts and Other Organizations

11. Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by Christensen to adjourn at 9:53 pm to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; second Cooper. By roll call vote: Mortag – yes, Ritter -yes, Christensen – yes, Cooper – yes, Swenson yes.

12. Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session. Motion by Cooper to reconvene to open session at 10:37 pm to take such action as the board deems appropriate, following consideration given in closed session; second Mortag.

Motion by Christensen to hire the person discussed in closed session and the salary rates discussed in closed session; second Cooper. Discussion none. By voice vote; 4 and 1 abstain.

13. Adjourn: Mr Christensen adjourned the meeting at 10:41 pm

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<hr/> Chairman	<hr/> Supervisor	<hr/> Supervisor
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